

CIRCULAR

Expert Talk Series (ETS) - CIE for ETS as per URR-24 - Guidelines

Sub.: Expert Talk Series (ETS) - CIE for ETS as per URR-24 - Guidelines - Reg

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Dear Students

As part of **URR-24** curriculum, Expert Talk Series (ETS) was introduced in URR-24 to provide you with valuable exposure to real-world industry scenarios, bridging the gap between academic learning and the skills required by the industry. This initiative also helps in enhancing your employability-related skills.

The evaluation for ETS will be based on the following components (CIE as per URR-24):

1. Quiz Score (60 Marks):

- Out of the 10 quizzes or tests, your **best 6 scores** will be considered.
- The sum of your best 6 scores will contribute a total of **60 marks**.

2. Attendance (20 Marks):

- Attendance for all 10 Expert Talk sessions shall be recorded.
- You will receive **2 marks per session**, contributing a total of **20 marks** for your attendance in all 10 sessions.

3. Report (20 Marks):

- You are required to maintain notes for the Expert Talk Series and record your learning's from each session. Additionally, you must write a **one-page summary** for each Expert Talk session.
- Immediately after completing all the 10 Expert Talk sessions, you need to **submit your ETS notes** to your Faculty Counselor for assessment.

Guidelines for Writing Your Reports:

- For each Expert Talk (ETS-1 to ETS-10), you need to write your **Key Learnings** and the **Application of Key Learnings**.
 - **Section 1:** Key Learnings
 - **Section 2:** Application of Key Learnings
- Each Expert Talk session will be assessed for a total of **2 marks**:
 - **1 mark** for **Key Learnings**.

- **1 mark for Application of Key Learnings.**
- Ensure that you complete all the sections for each session and submit a comprehensive summary in your notes.

Important Notes:

- It is essential to **attend all 10 Expert Talk sessions** to maximize your attendance marks.
- **Maintain thorough notes** for each session and submit your summaries on time.
- Review and reflect on the learnings after each session and keep your summaries detailed and relevant.
- **Submit your ETS notes** to your Faculty Counselor immediately after completing all 10 sessions for assessment.
- Your Faculty Counselor will assess and communicate to ETS faculty coordinator
- After the assessment, you will receive your notes back. **Keep the notes in a safe place**, as they will become a valuable resource over time. You will realize their importance at the appropriate time and can refer to them as needed in the future.

The Expert Talk Series will serve as a great resource to help you gain practical knowledge and insights, and we encourage you to make the most out of this opportunity.

Best regards,

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